



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE

Department of Education
Division of Marinduque

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Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Heads of Public Senior High Schools
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
Schools Division Superintendent *LM*

SUBJECT: **EDUCATIONAL ASSISTANCE FOR GRADE 11 HONOR STUDENTS
FOR SY 2022-2023**

DATE: November 17, 2023

Attached is a communication letter from Honorable Presbitero J. Velasco Jr., Governor of the Province of Marinduque, relative to the Grant of Educational Assistance to Grade 11 Honor Students for the SY 2022-2023. As stipulated in the letter, the collaboration of the Office of Senator Bong Revilla, Department of Social Welfare and Development Office and the Provincial Government of Marinduque led to giving recognition to these deserving students for their hard work and dedication.

In connection with this, all Senior High Schools are required to submit the enclosed Educational Assistance template on or before November 20, 2023. This template is expected to be submitted both in PDF format and MS Excel Format through email at deped_marinduque@yahoo.com.

For any clarifications, you may contact Mrs. Maita M. Lazares, Education Program Supervisor of School Governance and Operations Division, at 09984568267.

Wide dissemination of the contents of this Memorandum is desired.

*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel. Excel to Lead."*



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Republic of the Philippines
Provincial Government of Marinduque
OFFICE OF THE GOVERNOR

November 15, 2023

LYNN G. MENDOZA, EdD
Schools Division Superintendent
Department of Education (DepEd)

Dear **Dr. Mendoza:**

Greetings!

The Office of Senator Bong Revilla, in coordination with the Department of Social Welfare and Development Office and the Provincial Government of Marinduque, is currently in the process of identifying deserving students for educational assistance under the initiative to support and recognize outstanding academic achievements.

In this regard, we kindly request the official list of Grade 11 honor students for the school year 2022-2023. The purpose of this request is to facilitate the proper documentation and selection of students who will be eligible for financial assistance. The support from our office aims to encourage and reward the hard work and dedication of these young individuals who have excelled in their academic pursuits.

The requested information should include the following details for each student:

Full Name

Academic Achievements (e.g., honors received)

Contact Information (if available and permissible)

We assure you that all information provided will be treated with the utmost confidentiality and used solely for the purpose of facilitating educational assistance programs.

Kindly provide the requested information and the attached template on or before November 20, 2023. You may send the information to Ms. Tonet Malvar at tonetmalvar@gmail.com. If you have any concerns or require further clarification, please do not hesitate to contact her at 0961-505-2775.

We appreciate your prompt attention to this matter and thank you for your cooperation in recognizing and supporting the academic achievements of our students.

Very truly yours,


PRESBITERO J. VELASCO, JR.
Governor

No	Province	Municipality	Barangay	Purok/Zone	BENEFICIARY/REPRESENTATIVE DATA (FOR ASSESSMENT/ INTERVIEW)										
					LastName	FirstName	Middle Name	Extension Name	Sex	Civil Status	Birth Month (MM)	Birth Day (DD)	Birth Year (YYYY)	Age	
1															

Prepared by:

Approved by:

DATE: _____

DATE: _____

