



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

To : Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads, Public Elementary and Secondary Schools
All Others Concerned

From : 
ELSIE T. BARRIOS, Ph.D.
Schools Division Superintendent *EL*

Subject: **Virtual Gender Sensitivity Training for Supreme Pupil Government (SPG) and Supreme Student Government (SSG) Presidents and Teacher-Advisers**

Date : June 10, 2021

1. Pursuant to Memorandum Circular No. 48 series of 2013 *Directing all concerned Government Agencies to adopt Gender Equality Guidelines in the development of their respective Media Policies and Implementing Programs in order to promote Gender Mainstreaming*, Republic Act No. 9710 otherwise known as the *Magna Carta of Women*, mandating gender mainstreaming and gender-responsiveness in all agencies' programs, activities, projects and policies, and DepEd Order No. 47, s. 2014 entitled *Constitution and By-Laws of the Supreme Student Government and Supreme Pupil Government in Elementary and Secondary Schools*, this Division shall conduct a **Virtual Gender Sensitivity Training for Supreme Pupil Government (SPG) and Supreme Student Government (SSG) Presidents** on June 29-30, 2021 via Google Meet.

This activity aims to:

- a. equip the Supreme Student Government (SSG) and Supreme Pupil Government (SPG) Presidents and Teacher-Advisers with the concepts on Gender and Development;
- b. help the participants understand the operations within the SSG/SPG, among other student organizations;

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- c. equip the participants on the gender issues that may take place especially in times of pandemic;
 - d. prevent the student-leaders and other learners from any form of online abuses or exploitation; and
 - e. promote mental health for teacher and learners.
2. Participants in this training are SPG/SSG Presidents and Teacher-advisers. Participants shall pre-register online thru the link: <https://tinyurl.com/GST2021registration> on or before June 28, 2021. Teacher-advisers may register their participant student-leaders.
 3. Parent's/Guardian's Consent Form shall be accomplished and uploaded to <https://tinyurl.com/GSTconsentforms>.
 4. Mass gathering of student-leaders are strictly prohibited. However, teacher-advisers are advised to guide their student leaders to ensure their smooth participation in the activity.
 5. Schools with no internet connectivity may download the recorded presentations via <https://tinyurl.com/GSTrecordedpresentations> and attend offline provided that they will still fill-out the evaluation form that will be provided after the activity.
 6. Enclosed are the Parent's/Guardian's Consent Form, Training Matrix, and Program Management Team.
 7. Immediate and wide dissemination of the contents of this Memorandum is desired.

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PAHINTULOT

Ako si _____, _____ taong gulang ng
_____, magulang/legal na tagapatnubay ni
_____ na isang mag-aaral sa
_____ ay malugod at kusang pinahihintulutan ang aking
anak/inaalagaan upang makilahok sa **Virtual Gender Sensitivity Training Supreme Pupil
Government (SPG) and Supreme Student Government Presidents and Teacher-
Advisers** na gaganapin sa Hunyo 29-30, 2021 sa pamamagitan ng Google Meet.

Nilagdaan ngayong ika-_____ ng buwan ng _____ taong
_____.

Nagbibigay ng pahintulot,

(Pangalan at Lagda)

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**Virtual Gender Sensitivity Training for Supreme Pupil Government (SPG) and
Supreme Student Government (SSG) Presidents and Teacher-Advisers**

Program Management Team

Committees	Members	Responsibilities (Terms of Reference)
Over-all Program Steering Committee	Chairperson: Dr. Elsie T. Barrios Vice Chair: Felix M. Famaran Members: Maria Cecilia S. Manay Maita M. Lazares Glaiza T. Palatino Josefina P. Brual	<ul style="list-style-type: none">• Oversee the preparation and actual conduct of the activity.
Documentation	Chair: Joseph L. Lozanta Members: Chona M. Labay Marvin M. Jinao Renante P. Eterno	<ul style="list-style-type: none">• Document the event.• Draft Narrative Report of the program/event.
Technical Committee/Logistic	Chairperson: Engr. David M. Zoleta Members: Joseph Arnold Almonte Alvin Ricamara Shawn Daniel Gerona	<ul style="list-style-type: none">• Assist facilitators in the recording of presentations.• Perform necessary editing of presentations.• Ensure the smooth flow of virtual meeting.• Troubleshoot technical problems during virtual meetings.
Hosts	Fretzie P. Alcatara Rey R. Raymundo Melvin F. Esplana Abet R. Faundo	<ul style="list-style-type: none">• Serve as Masters of Ceremonies• Introduce the facilitators/resource speaker• Ensure the smooth conduct of program.• Serve as moderator during open forum.

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Program Matrix

TIME	TOPIC	FACILITATOR
DAY 1 (June 29, 2021)		
8:00 AM – 8:45 AM	Opening Program	PMT Members/In-Charge
8:45 AM – 9:45 AM	Values Formation: Love Matters Amidst Pandemic	Mrs. Chanda Mae F. Garcia Guidance Designate-Buenavista NHS
9:45 AM – 10:00 AM	Break	
10:00 AM – 12:00 AM	Gender roles in Pandemic times and Children’s Rights	Mrs. Maita M. Lazares EPS-SGOD/Division GAD Focal Person
12:00 PM – 1:00 PM	Lunch Break	
1:00 PM – 2:00 PM	Mental Health	Mrs. Kym Luzette S. Maming Mrs. Shenalyn P. Penascosas PHN II
2:00 PM – 2:15 PM	Break	
2:15 PM-3:00 PM	Cont. Mental Health	Mrs. Kym Luzette S. Maming Mrs. Shenalyn P. Penascosas PHN II
DAY 2 (June 30, 2021)		
8:00 AM – 8:30 AM	Management of Learning	PMT Members/In-Charge
8:30 AM-9:30 AM	SPG/SSG Constitution and By Laws	Mrs. Imelda M. Evangelista Division-Federated SSG President
9:30 AM- 9:45 AM	Break	
9:45 AM- 10:45 AM	Public Speaking/Leadership (Personality Development: Social Graces and Etiquette)	Mrs. Maridel G. Lincallo SEPS-HRDS
10:45 AM-12:00 PM	Netiquette/Cyber-safety	Engr. David M. Zoleta Jr. Division IT Officer
12:00 PM-1:00 PM	Lunch Break	
1:00 PM-3:00 PM	Data Privacy Act	Mr. John Mark S. Saporna In-Charge, Legal Unit
3:00 PM – 3:30 PM	Closing Program	PMT Members/In-Charge

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Class Assignments

	Class A	Class B	Class C	Class D
Districts	Boac North, Boac South, Gasan	Mogpog, Buenavista, Sta. Cruz South	Torrijos, Sta. Cruz North, Sta. Cruz East	Secondary Schools
Google Meet Link	meet.google.com/nem-vetp-gdx	meet.google.com/twh-pxiz-ssf	meet.google.com/ofz-hnzv-sbz	meet.google.com/maf-wigb-jae
Host	Fretzie P. Alcatara	Rey R. Raymundo	Melvin F. Esplana	Abet R. Faundo
Documenter	Chona M. Labay	Marvin M. Jinao	Renante P. Eterno	Joseph L. Lozanta

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